## How to Transfer a Video to your Computer Using Dropbox

- 1. Create a Dropbox account by visiting: <u>https://www.dropbox.com</u> and sign up with your email address and password.
- 2. Install Dropbox on your mobile device and sign in using your DropBox Account.
- 3. Open up your dropbox app on your phone and click the **[+Create]** button on the bottom.
- 4. Select Upload Photos.
- 5. Select the Video you want to upload, and then click Next in the upper right corner.
- 6. Click on "Choose a folder..."
- 7. Select the folder you want to save it in.
- 8. Click **Upload** in the upper right corner.
- 9. Once the file is finished uploading, go to your computer, open up your internet browser (Chrome, Internet Explorer, etc.) and Visit <u>https://www.dropbox.com/login</u>
- 11. Log in with your email address and password.
- 12. If you saved the video in a folder, open that folder, otherwise just put your mouse over the

video and click the little dots \_\_\_\_\_ to open a new menu.

- 13. Select Download
  - a. Depending on your browser it will either be put in your Download folder or you can select a place to save it, like your desktop.
- 14. This has now saved your video to your computer and you can proceed to upload your video to EntryEeze.