

## Video Upload Instructions for Non Members

**Deadline:** We encourage you to complete your video and upload as soon as possible after you register. Videos cannot be accepted after the deadline regardless of circumstances.

**File Name:** All video files **MUST** be renamed to reflect the skater's name, test level and discipline. Each video should be titled with Skater First and Last Name, Test Level Event.

**Confirmation:** After you register for your test(s) with the outside club and upload your signed permission form to the club's Entryeze test link, please send your confirmation email to the Test Chair at [test.ssfsc@gmail.com](mailto:test.ssfsc@gmail.com) and CC: your coach.

### How to send the Video

1. Videos should be uploaded to the skater's video sharing platform of choice (Google Drive, Dropbox, Box, One Drive, etc.). Skaters will email the Test Chair a link to the video when submitting their registration; video sharing settings should be set to allow anyone with the link to view and download.
2. Once all videos are received, the Test Chair will upload the videos to the Club's sharing platform (Google Drive, Dropbox, Box, One Drive). The folders will be shared with all officials.